

DATE: February 14, 2024

DISTRICT NAME: Ottawa Area ISD Consortium (BEN 17001964)

SUBJECT: Addendum to Universal Service Fund Request for Proposal (RFP)
(FY24: 2024-2025)

ASSOCIATED FORM 470: 240016240

2.0.0 BIDDER INSTRUCTIONS

2.1.0 BID OPENING

All Bid responses to this RFP must be **in duplicate** in a sealed opaque envelope labeled as follows: ***Structured Cabling - FY2024 USF Bid and “March 13, 2024”***. ***The bidder must also include an electronic copy of all bid materials on a flash drive as well as the paper copies.***

- 2.1.1 No oral, telephonic, telegraphic, e-mail or facsimile Bids will be considered.
- 2.1.2 No Bids will be considered after **10:00 AM, March 13, 2024**.
- 2.1.3 The Bidder shall be responsible for the timely delivery of the Bid; the District shall not be liable to any Bidder for any delivery or postal delays and postmarking to the bid opening date will not substitute for receipt of the Bid
- 2.1.4 All timely submitted Bids received by the District will be opened at the **Educational Services Building, 13565 Port Sheldon Street, Holland, MI 49424** at **10:00 AM, March 13, 2024** for recommendation to the Board of Education at a future regularly scheduled meeting.
- 2.1.5 If the District is closed due to unforeseen circumstances on the bid opening date, Bids will be due on the next day that the District is open.

APPENDIX A – INTENT TO BID FORM

If the Bidder intends to submit a Bid for the Structured Cabling project at Ottawa Area ISD Consortium, this Intent to Bid Form must be completed and returned via mail, fax or email to the District no later than February 20, 2024.

Please complete and return to:

Ottawa Area ISD Consortium Phone: 616.738.8940
Rex Thelen
13565 Port Sheldon Street Email: rthelen@oaisd.org
Holland, MI 49424

I will attend the scheduled walkthrough meeting at **9:00AM** on **February 15, 2024**.

I would like any drawings associated with this RFP. Yes No (Check one)
 Yes No (Check one)

Name of Company: _____

Address: _____

City, State, Zip _____

Contact Name: _____

Title: _____

Telephone Number: _____

Fax Number: _____

Email Address: _____

Date: _____